

**Notice of Funding Opportunity**

**HS State Incident Management Team (IMT) Radios Phase 2  
2018**

**Applications must be submitted through  
Egrants on or before August 30,2018**



## **Contact Information for this Notice of Funding Opportunity**

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### **Submit Applications Using Egrants**

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to <http://register.wisconsin.gov/accountmanagement/default.aspx> and complete the 'self registration' process.

Authorization to access Egrants can take several days depending on registration activity. Please note: If you register outside the hours of Monday-Friday 7:30am-4pm, access may not be approved until the next business day. Once your Egrants access has been approved, you may begin your online grant application.

Egrants Help Desk: 608-242-3231 or [WEMEgrants@egranets.us](mailto:WEMEgrants@egranets.us)

The help desk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website: <https://egranets.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf>

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

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### **Requirements for Federally Funded Grants**

#### **Data Universal Numbering System (DUNS) Number:**

The federal government requires a DUNS number as part of the grant application to keep track of how federal grant money is awarded and dispersed. If your organization needs to obtain a DUNS number, go to <http://fedgov.dnb.com/webform>. You can also search this site if you cannot find your agency's number. Under normal circumstances, a new account can be created in 24-72 hours. The federal government has published DUNS Frequently Asked Questions at <http://fedgov.dnb.com/webform/displayFAQPage.do>. Check with your agency's financial office before registering for a DUNS number - it is likely your agency already has one.

#### **Unique Entity Identifier and System for Award Management (SAM):**

All applicants for this grant opportunity must be registered in SAM before submitting an application; and continue to maintain an active SAM registration with current information at all times during the period of performance for the grant.

WEM's website has a helpful guide for SAM registration.

[https://dma.wi.gov/DMA/divisions/wem/egrants/How to Register in SAM.GOV.pdf](https://dma.wi.gov/DMA/divisions/wem/egrants/How_to_Register_in_SAM.GOV.pdf)

**WEM cannot award a grant until the applicant has complied with all applicable DUNS and SAM requirements.**

## **Notice of Funding Opportunity: HS Incident Management Team (IMT) Radios Phase 2 2018**

**Description:** WEM will provide grant funds for Wisconsin Type II Incident Management Team (IMT), to purchase identified specialized communications equipment.

Wisconsin's Type II IMT consists of a multi-discipline and multi-agency coordination that closely follow the National Incident Management System (NIMS) level of incident complexity. These teams are organized and utilized at incidents of state or national significance, are the most robust and have members with exceptional qualifications, experience and training. These teams are considered mission equipped and self-contained in regards to communications including radio and internet capabilities during their deployment in a major or catastrophic natural or man-made event.

The team identified a communication gap, utilizing 2016 Homeland Security Grant Program funds the team purchased half the identified communication equipment needed to fill the gap. This funding will complete the procurement of the remainder of the interoperable radios, accessories, and repeaters to enhance their ability to support emergency response. All equipment will be compatible with the Statewide Communications Interoperability Plan (SCIP), and the State Homeland Security Strategy.

**Opportunity Category:** Limited Eligibility

### **Important Dates:**

Application Due Date: August 30, 2018

Project Start Date: October 1, 2018

Project End Date: September 30, 2019

**Reporting Requirements:** If awarded a grant, your agency will be responsible for completing the following reports in order to receive reimbursement.

Program Reports Frequency must be submitted quarterly.

Equipment grants will require an Inventory Report in addition to program and financial report.

Financial Reports Frequency must be submitted quarterly.

**Anticipated Funding Amount:** As approved by Funding Advisory Working Group, the dollar amount available under this funding opportunity is \$74,800.

**Match/Cost Sharing Requirement:** None

**Eligibility:** Only Wisconsin Emergency Management is eligible to apply.

**Eligible Expenses:** Funding may be used for Equipment.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

As of January 1<sup>st</sup>, 2017 the following radios have been certified for operation on WISCOM.

**Portable radios:**

EF Johnson 5100 series (5100 ES/51SL ES)  
EF Johnson VP-5230 and VP-5430  
EF Johnson VP400 Series  
EF Johnson VP600 Series  
EF Johnson VP900 Series  
Harris P5400 series (Scan or System)  
Harris P5500 series (Scan or System)  
Harris Unity series (XG75, XG100)  
Harris XL-200 Portable Radio  
Icom F9011 Portable  
Kenwood NX-5200 and NX-5400 - [NOTES ON PROGRAMMING](#)  
Kenwood TK5210 and TK5220 – [IMPORTANT INFORMATION](#)  
Kenwood TK5230 and TK5430 - [NOTES ON PROGRAMMING](#)  
Motorola XTS series (1500/2500/5000)  
Motorola APX portables (APX1000, 4000, 6000, 7000,8000)  
Relm KNG P150  
Tait TP9100 series  
Tait TP9400 series

**Mobile/Base radios:**

EF Johnson 5300 series (5300 ES/53SL ES)  
EF Johnson VM400 Series  
EF Johnson VM600 Series  
EF Johnson VM900 Series  
Harris M7100 series (Scan or System)  
Harris M7300 series (Scan or System)  
Harris Unity series (XG75, XG100)  
Icom F9511 Mobile  
Kenwood NX-5700 - [NOTES ON PROGRAMMING](#)  
Kenwood TK5710 and TK5720 – [IMPORTANT INFORMATION](#)  
Kenwood TK5730 - [NOTES ON PROGRAMMING](#)  
Kenwood VM-5730  
Kenwood VM-6730  
Motorola XTL series (1500/2500/5000)  
Motorola APX mobiles (APX1500, 4500, 6500, 7500)

Relm KNG M150, B150  
Tait TM9100 series  
Tait TM9400 series

## **Notice of Funding Opportunity: HS Incident Management Team (IMT) Radios Phase 2 2018**

### **Application Components**

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to the Program Manager listed on page one of this document.

Information provided in this application may be cited in WEM reports or press releases and will likely be used in reports to federal funding agencies or other stakeholders. Plain language that clearly describes the intent of the project is most effective.

#### **1. Main Summary**

This page asks for information about your agency and the individuals responsible for the application and grant award. When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

In the Brief Project Description text box, please describe your project. A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?)”

There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button.

#### **2. Approval Checklist**

Answer Yes, No, or N/A (not applicable) to each question.

#### **3. Performance Measures**

Please open this section and change the page status to Complete; then SAVE the page. Performance Measures will be identified and collected during post-award reporting rather than through this funding application process.

#### **4. Budget Detail**

Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

Equipment: Homeland Security equipment grants require that all equipment (regardless the cost) be entered in this category so that applicants can select from authorized equipment lists. Equipment is defined as items used for prevention, emergency response, and recovery operations.

**5. Budget Narrative**

Please describe how our budget relates the overall IMT Objectives.

**6. Core Capabilities**

Choose a primary core capability for the project. Select as many secondary core capabilities as applicable for the project.

**7. Implementation Plan OR Design and Implementation Strategy**

Describe how the cache of radio equipment will be a shared resource with other Wisconsin IMT's.

**Application Review and Award Criteria**

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure consistency with statewide strategies and make funding recommendations to the Adjutant General. All final grant award decisions will be made by the Adjutant General.

**Post-Award Special Conditions/Reporting Requirements**

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials.

Please review all of your grant award special conditions and Egrants reporting requirements when you receive the Grant Award documents. Your grant award will be subject to general terms and conditions as well as the following special conditions.

**1. Title: Equipment Training**

All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The sub-recipient is required to maintain proper training records.

**2. Title: Statewide Communications Interoperability Plan compliance**

Communications projects and equipment purchases must comply with Wisconsin's Statewide Communications Interoperability Plan.

**3. Title: Equipment Maintenance and Disposal**

Equipment shall be maintained and available to use as intended by the grant for the duration of its useful life. The sub-recipient is required to maintain proper equipment records. Sub-recipient seeking to dispose or transfer ownership of equipment must contact



Wisconsin Emergency Management (WEM) Homeland Security Staff to obtain the Homeland Security Equipment Disposition Form, and further directions. If approved, the sub-recipient must maintain records of any equipment disposal or transfer of ownership. Any proceeds from the sale of equipment at or near the end of its useful life will be considered program revenue and must be reinvested into eligible homeland security expenses.

4. Title: Sustainment Costs

Agencies that accept funding are responsible for all sustainment costs.

5. Title: Procurement

Recipients and sub recipients shall use their own procurement standards and regulations, provided that the procurement conforms to applicable Federal law and the standards identified in the Procurement Standards Sections of 2 CFR § 200.318-326.

6. Title: Grant modification

Grant modification must be approved by Wisconsin Emergency Management (WEM) in order to be considered. The applicant must be current with WEM Fiscal and Program Reports in Egrants for modification to be consideration. Grant modifications will not be granted unless applicant provides a compelling reason.

7. Title: Radio Specifications

Radio purchased with grant funds must meet these standards

- Compliant with current P25 standards Phase 1
- Equipment must qualify for WISCOM operation through the Subscriber Certification Program.
- Capable of operating on 2 or more digital trunked systems
- Capable of passing the adopted and current P25 “Enhanced VOCODER Methods of Measurement of Performance” specified in (Telecommunications Industry Standard) TIA-102.BABG
- P25 digital trunking enabled
- Provide 512 channel minimum capacity
- Minimum capability of 128 control channels
- Capable of Alphanumeric Display
- VHF Portable Radios have 138-174 MHz band spread
- VHF Mobile Radios installed with a Wideband antenna (139-169 MHz or better)
- Programmed according to Statewide Mutual Aid Frequency Plan within the Statewide Communications Interoperability Plan (available for download on the Interoperability website at [interop.wi.gov](http://interop.wi.gov)) with a minimum of 25 narrow banded statewide mutual aid channels.
- Programmed with the appropriate WISCOM talk groups

8. Title: Allowable Grant Activities

This funding is intended to support the planning and implementation activities and deliverables as outlined in the grant application and associated project proposal documents submitted to WEM. Activities other than those expressly detailed in this grant are not allowable without prior approval from WEM.

9. Title: SAM Requirement

SAM.gov Requirement – Pursuant to 2 CFR Part 25.200, the applicant must be registered in the System for Award Management (SAM.gov) prior to submitting an application for federal funds and they must certify that they will maintain an active SAM registration at all times during which it has an active federal award.”